

CANR Staff Advisory Committee Meeting Minutes  
January 4th, 2017  
MSU Packaging

Present: Sarah Carroll, Jackie DeSander, Tristan Foster, Mackenzie Graham, Kris Hynes, Dave Main, Michelle McLain, Heather Miller, Colin Phillippo, Sharon Reasoner, Kathryn Reed

**Approved December meeting minutes**

**Welcome** - Sarah Carroll – Zone 5. Sarah is filling the vacant position left by Rene Wilson's resignation in November. Sarah is a Development and Community Relations Coordinator at KBS.

**Toys-for-Tots** -

- Numbers are down from last year. There will be a memo to go out summarizing the counts, hopefully this month. 467 toys and \$349 in money.

**Basketball tickets update** –

- Email was sent out on January 3, 2017. Two game dates available January 22 MSU vs Purdue and February 12 MSU vs Maryland. Electronic reservation system was set up this year.

**Monthly Staffer update** –

- Susan Barnaby, Graduate Secretary in the School of Packaging January 2017

**Review Survey results** -

- Each member volunteered for an individual question to analyze and summarize for next meeting.
  - o Q1 – NA
  - o Q2 – Sarah
  - o Q3 – Jackie
  - o Q4 – Sharon
  - o Q5 – Tristen
  - o Q6 – Michelle
  - o Q7 – Colin
  - o Q8 - NA
  - o Q9 – Mackenzie
  - o Q10 - Heather
- There will be a memo to go out to all staff thanking them for participation and letting them know we are sorting through how to handle the data.
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**Spring Picnic date is April 19** – Event Services is coordinating all the details.

Next meeting will be held Wednesday, February 1<sup>st</sup> at 3:00 at the Agronomy farm.